



Addendum 4.2

2012-07-11

4.2 Report on BIML staff matters

Emphasis continues on teamwork at the BIML. In most projects there is discussion among the staff to determine the best solution in order to ensure that all aspects of the work are considered. Weekly meetings continue with all staff providing an update of their activities for that week and information regarding planning for the coming week.

On January 1, 2012, Florence Martinie was promoted to Administrator, Finance and Patricia Saint-Germain was promoted to Administrator, Members. These changes were in response to the impending retirement at the end of 2012 of Philippe Leclercq, Administrator. Florence and Patricia have taken on additional responsibilities related to the work of Philippe and have spent part of 2012 observing and beginning to do this work. By the end of 2012, we expect to have a very orderly transition of all the required activities of Philippe who has served the BIML for over 47 years.

In January 2012, in line with Resolution no. 4 of the 46th CIML Meeting, the contract of Willem Kool was renewed for five years. Both Florence and Patricia signed new contracts in January for five years. The contract of Jean-Christophe Esmiol was also renewed for five years in April.

In June 2012, Jalil Adnani joined the team at the BIML to focus on the development of a complete database solution. Jalil has extensive experience in the development of large scale databases. While the database at the BIML may be a little smaller than some he has worked on in the past, Jalil is looking forward to providing the necessary skills to develop it. This will greatly improve the effectiveness and efficiency both internally at the BIML and externally with all of our Members. Please welcome Jalil to our team.

Concerning the identification of a secondment to complete some specific tasks at the BIML, we may make another call in the coming year since no suitable candidate has yet been found. So please give consideration to this request.